Weather Risk assessment form

School Name:	**Cambo First School**									
Activity Description:	**Adverse weather conditions – flooding, snow & ice, wind and sun**									
Person Completing:	**Paula Cummings**									
Hazards	**Who is at risk?**	**L**	**S**	**Risk (L*S)**	**Current Control Measures**	**L**	**S**	**Risk (L*S)**	**Additional Requirements**	**Timescale**
Slips, Trips & Falls on site	**Staff Pupils Visitors**	**4**	**5**	**9**	Grit walkways and drop-off areas prior to freezing temperatures and snowfall. Gritting will continue if freezing temperatures remain through the day. Clear walkways & drop off areas to be used after snowfall. Areas that cannot be cleared, or that are not essential for the running of the school, will be avoided by staff and pupils. The Headteacher will decide on the day whether outdoor play is suitable.	**2**	**2**	**4**	Staff are aware they are responsible for sticking to paths which are clear and safe to use, and will not attempt to use unsafe or obstructed paths. Staff able to assist with gritting/clearing paths etc. should be established prior to being required. This is so that they can be given appropriate training and where necessary, appropriate footwear.	**Ongoing over winter**

Hazardous Event	**1**	**2**	**3**	**4**	**5**
Likelihood	Very unlikely	Unlikely	Possible (Heard of it happening)	Likely	Very Likely
Severity	None or trivial injury / illness or 1 person at risk	Minor injury or illness / Only minor first aid required or up to 5 persons at risk	Injury or illness that could result in lost time or up to 10 persons at risk	Specified major injury / severe incapacity, fractures, loss of consciousness or up to 25 persons at risk	Fatality / widespread loss – 25 or more persons involved

	1	**2**	**3**	**4**	**5**
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Risk Rating
Low – monitor the situation
Medium – identify improvements, draw up action plan and monitor
High – urgent action required to reduce exposure and re-access

					If outdoor play goes ahead, additional supervision may be required. This will be assessed by the Head based on severity of weather. Priority will be given to commonly used routes and slopes e.g. from the field to the yard and vice versa that cannot be avoided. Emergency exits and escape routes will be cleared, providing at least 1m walkways.					
Travel in adverse weather.	**Staff Pupils**	**4**	**4**	**8**	The Head will make the decision in conjunction with the Chair of Governors, based on current conditions and predictions of weather over the next 24 hours, whether or not the school is safe to open. Staff and Parents will be informed that they should only travel to the site if it is safe to do so. The school will maintain communication with parents during adverse weather, to avoid unnecessary journeys. Email/Website/telephone	**2**	**2**	**4**	The school has an adverse weather policy in place for maintaining provision during adverse weather, where it is safe to do so. A nominated local member of staff /community will monitor weather conditions during adverse weather, and assess, in conjunction with headteacher, what the conditions are and whether it is safe to open the school.	**Review policy Dec 25** **C of G DL, JH, GF As and when necessary**

					The school will maintain contact with school transport providers and regularly review changing weather conditions. It may be necessary to close the school early in certain situations, to ensure staff and pupils can return home safely. Darras Mini buses Taxi					
Gritting/Clearing Snow – Manual Handling	**Staff**	**4**	**4**	**8**	Caretaker to clear walkways or grit have appropriate manual handling training. Caretaker nominated to clear walkways or grit have appropriate clothing, footwear and equipment (shovels, grit spreader) Only areas key to the opening of the school will be cleared. Large areas such as play areas or school field, car park will not be cleared.	**2**	**2**	**4**	Headteacher will grit main areas/walkways should the caretaker not be in school.	**Ongoing over winter**
Falling branches/trees	**Staff Pupils Parents / Carers Visitors to school**	**4**	**5**	**9**	School buys into SLA via NCC for the management of trees. The trees are inspected annually by David Shepherd. The large trees are numbered. Any actions from the inspection are acted upon according to the	**3**	**3**	**6**	The risk of being struck and killed by a branch or tree falling is extremely low . However at Cambo we are surrounded by trees Ensure the National Trust are informed of any	**Aut 25 ongoing**

					urgency e.g. this is denoted in the inspection. Urgent actions are carried out as quickly as possible. The actions are denoted in the SIP for the school. Governors are informed of inspection outcomes, actions and completion.				actions necessary for their trees which are also on site. NT foresters check the trees. Seek paperwork linked to actions of NT of trees on site.	
Extremely windy weather	**Staff Pupils Parents / Carers Visitors to school**	**4**	**5**	**9**	In conjunction with David Shepherd it was agreed that we should have a windy day plan in place to avoid using the wood land as a walkway entrance to school. Be vigilant re weather conditions. Gusts of over 40+mph wind mean that children will not be allowed to play out in the yard. Yellow / Amber warnings for wind will trigger the Windy Day Plan regardless Post windy day plan the HT/GF will carry out a site inspection to ensure all trees are safe. In the absence of the head teacher the Caretaker, who is also a head forester for the NT, will carry out this inspection.	**2**	**2**	**4**	Headteacher or Lead teacher/Secretary in absence will trigger plan. Create a whole school populated email ready for sending out. Email parents in plenty of time re putting the windy day plan in place. [New parents/guardians may need extra information [place this in the prospectus] Breakfast Club- use main entrance. Children will be met by a member of staff. Parents/School Transport will drop off/pick up children at the class 1 conservatory side of the school. Children will be met by HT or a member of staff. A member of staff from the Pre School will also be present. Children will be escorted to and from school by staff At home time children going home with parent/guardian will be picked up at 3.10pm	**As and when necessary**

					The caretaker will also carry out a visual inspection of the grounds half termly				School transport 3.15. Parents / guardians will be asked not to loiter, but to leave the site immediately Staff will be encouraged to leave school as soon as the children are gone to ensure they get home in the light and not the dark, thus they can see any potential hazards on the roads. The Pre school conservatory will not be used when the windy day plan is in place. There will be no outside play times on windy weather plan days. Once the plan is in place it will stay in place for the day. Visitors are asked to use the main entrance on all occasions. Visitors to school on a windy day will be emailed and given the windy day advice Review plan post in place verbally and any changes necessary will be added to this list.	
Hot Sun Dehydration Sunburn Overheating	**Staff Children**	**4**	**4**	**8**	Sun protection is incorporated into the curriculum for all ages and is actively promoted with pupils Staff are vigilant in the importance of sun protection	**2**	**2**	**4**	Be vigilant regarding weather forecast. Plan ahead for hot weather where possible. Ensure no child goes out into the sun without sun screen/hat	**As and when necessary**

Risk Assessment Form

Please refer to hazard Identification and risk assessment guidance

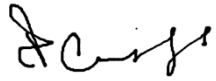
Inadequate planning/arrangements **Lack of shade**					Parents /Carers are informed of the importance of sun protection and they are asked to administer sun protection cream before school, some children bring sun protection cream to school as well. Parents are advised of the need for children to wear a hat by email/newsletter. We have spare hats in school should a child not have a hat they can borrow one. No child is to be out in the sun without a hat. Every child has a water bottle in school. Children are encouraged to drink water throughout the day If a child has no bottle they will be given a drink out of a cup or a spare bottle. Shade structures e.g. trees, provide long and short term shade. Organised activities make use of the shade available Encourage use of ventilated spaces in school				Refill water bottles regularly. Use of indoor spaces to limit time and exposure to the sun PE to use shaded areas or indoor spaces and classroom based activities to reduce physical exertion Staff/Children to wear comfortable, appropriate clothing .	

Risk Assessment Form

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Timetabling outdoor activities	Staff and pupils are at risk of sunburn, blistering, overheating, dehydration from the results of sun exposure.	**3**	**4**	**7**	Outdoor activities and events are planned for outside of 12-3pm where possible. Discourage any physical exertion e.g. PE where possible. Where this is not possible ensure that activities are short and are spattered with water/rest breaks	**2**	**2**	**4**	Arrange PE for mornings where possible Be vigilant with weather forecast	**As and when necessary**

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Initial Assessment Review Date	**Risk Assessment assessed, reviewed by the following competent person:**	**Tasks and control measures reviewed by the Governing Body:**
Name (PRINT)	PAULA CUMMINGS	Name (PRINT): PAV WALKER
Signature:		Signature: P.V.A Walker Date: 1/10/23
Next Review Date: Dec 24	Your workplace will change over time. You are likely to bring in new equipment, substances and procedures. There may be advances in technology. You may have an accident or a case of ill health. You should review your risk assessment: ● if it is no longer valid ● if there has been a significant change	

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