

Dear Parents/Carers

Welcome back everyone and a big hello to our new starters!

We hope you all had a lovely summer and are raring to go again.

For the first couple of weeks we will be focusing on settling your children back into Pre-school life and getting them familiar with the setting, routines, rules and staff. We will be observing their interests, ideas and development. (If you would like a copy of the pre-school rules please ask a member of staff).

Our topic this half term is: **All about Me!**

We will be learning about:

- What makes us individual (hair, eye colour etc).
- My family - who is in my family Mum, Dad, Grandparents, siblings and pets. We will be encouraging the children to bring in photos of their family and discuss what they like doing with you.
- The names of our body parts (arms, legs, elbow, knee, hips etc).
- Our senses.
- Our feelings
- How to be healthy.

You can see this in more detail in our little room on the cupboard door.

### **DATES FOR YOUR DAIRY**

#### September

Wednesday 10 September – School are out for the day – Pre-school staff will provide lunch for your child.

Wednesday 17 September – Yoga with Debbie MacAlister (Information below).

Wednesday 24 September – Michelle Fowler - Photographs across the school. If you have not received a form to have your child's photo taken, please see a member of Pre-school staff.

Saturday 27 September – Autumn Fayre from 10am. Please come along and support the PTA.

#### October

Wednesday 8, 15 & 22 October – Yoga with Debbie MacAlister.

Thursday 23 October – Pre-school closes and reopens on Monday 3 November

Thursday 23 October – Harvest Festival in Cambo Church at 1.15pm.

Friday 24 October – Teacher Training Day

#### November

Monday 3 November – Back to Pre-school.

### **LLOYDS BANK COMMUNITY FUND AWARD – PLEASE VOTE FOR US**

**Cambo Wraparound has been short listed for a Lloyds Bank Community Fund award. You can get more information by visiting <https://lly-cf.co.uk/JVX>**

Please vote for us: Online at <https://lly-cf.co.uk/JVX> Tweet [#commfund JVX](https://twitter.com/commfund) or Text: **Vote JVX** to 61119 (You can vote once on each!).

We could receive a grant of either: £500, £1,000, £2,000 or £3,000, depending on how many votes we receive. This award would make a huge difference to us so please vote for us today and pass this information on to your family and friends and ask them to vote too.

## FUNDRAISING FOR WRAPAROUND – GREAT NORTH RUN – NANETTE ROBSON

On Sunday 7 September, Nanette Robson, Wraparound Committee Director (Chair), ran her 5th Great North Run in aid of Wraparound and her daughter Molly ran the Children's Great North Run on Saturday 4 in aid of Cambo School. If you didn't manage to sponsor them before the weekend as would still like to do so, please see a member of staff. Well done Nanette and Molly you both did us proud!

## CHANGE OF DETAILS

If your details change e.g. email/mobile phone number, can you please let a member of our staff know so we can update our records.

## CONTACTING PRE-SCHOOL

Please could we ask that you **always** contact Pre-school on **07887 409641**, in the first instance, with any information/changes regarding your child. **The school office SHOULD NOT be contacted unless it is an emergency** and you have been unable to contact Pre-school.

## SNACK CONTRIBUTION



Pre-school will continue to provide your child with a healthy snack and the charge is **40p** per child, per day. **To continue providing snack this way we really need you to pay on the day, or in advance, for your snack as we use the money you pay to buy to snack we provide!**

**We would still very much welcome, on special occasions (e.g. birthdays), any homemade cakes, scones and biscuits!**

## SCHOOL LUNCHES

Pre-school children are welcome to stay for lunch. The cost for lunch is **£2** per day and this **MUST** be paid either in advance or on the day your child is staying. Children staying for lunch must be picked up by 12:45 pm prompt.

## COLLECTING YOUR CHILD AFTER LUNCH

To ensure the safety of our children, only Lunchtime Supervisors are permitted to open the Pre-school door to allow you into the hall to collect your child after lunch. Please be aware that on some occasions you may have a little wait to be let into the hall to collect your child; once playtime ends at 12:45 pm, our pre-school children line up with the rest of school and then they are sent into school; the lunchtime supervisors will be outside with the children at this time and unable to allow you entry into the hall. If you need to collect your child earlier than 12:45 pm, please let a member of the pre-school team know when you drop your child off in the morning; you will then be advised to enter the school through the main entrance (via the school office) to collect your child. **Please do not enter the playground to collect your child.**

## OUTDOOR CLOTHING & INDOOR SHOES

Please can we remind you to ensure your child has appropriate clothing in Pre-school, e.g. sun hat, wellies, change of clothes. **We would also ask that your child has a pair of indoor only shoes. Footwear can get rather wet/dirty after we've been having fun outside and it would really help if they had some indoor shoes to change into – these could be plimsolls, crocs or slippers etc.**



## SIGNING IN/OUT RECORD FOR PRE-SCHOOL

To help ensure our children's safety we are continuing with our signing in/signing out record. Please ensure you continue to sign your child into Pre-school and to write down who will be collecting your child at the end of the session, lunch time or stay and play.

## YOGABUGS

Each Wednesday, for this half term, we will be joining class 1 for a Yogabugs session with Debbie MacAllister. Yoga benefits our children by helping their listening and concentration skills. It also help to promote flexibility and keeping active.



## STORY BOXES/RHYMING BOXES – LEARNING AT HOME INITIATIVE

We will continue to share our story and rhyming boxes with you! They consist of favourite Pre-school stories with props which can be shared at home. All the children will have the chance to bring them home for a few days. Please feel free to add to any the boxes we send home to you.

## **ABSENT OR SICK CHILDREN**

If your child will not be attending Pre-school we would be really grateful if you could **ring, email or text** us to let us know – **Pre-school Mobile: 07887 409641**.

If your child has had sickness or diarrhoea please allow 48 hours before they are brought back to Pre-school. If they have any infectious illnesses such as chicken pox could you please let us know so we can alert other parents.

If your child takes poorly during Pre-school, staff will judge whether they need to be taken home and will inform parents in the first instance. Please be aware that we cannot administer Calpol etc, only medication prescribed by a doctor and with a full medical form filled out by the parent/carer beforehand.



## **TAPESTRY – PRE-SCHOOL'S ONLINE PERSONAL LEARNING JOURNAL**

Tapestry is our online personal learning journal. It really is the best way to see what fun your child is having within our setting. We post both pictures and videos of what we are doing and you can comment on these if you wish. You can also post your own pictures and videos of your time at home. If you would like to view Tapestry before you sign up, please ask a member of the Pre-school Team.

## **KEY PERSON**

Each child within Cambo Pre-school has a key person. A key person is an important person in your child's life whilst at pre-school. This person will help to settle your child in and build a good relationship with both you and your family and the child. Parents/carers should take the time to build on this relationship at any given chance, for example, discussing any important events in their child's life, or any difficulties their child may be experiencing.

The key person is in charge of their key child's development record; however this does not mean that other members of staff will not be adding to the record as well. A key person is able to identify any gaps in a child's development and plan to meet the child's individual needs. A key person is in charge of gathering information from parents/carers. They will also communicate with other professionals as necessary.

Your child's key person will work with your child, help them learn and encourage them to achieve. They will get to know your child well, become attuned to their likes, dislikes, attitudes and preferences and will provide your child with particular support at key times.

If you are unsure of whom your child's key person is please speak to a member of the team as soon as possible.

## **HEAD LICE**

Please keep checking your child's head for lice and inform a member of staff if your child has head lice.

## **COMPLAINTS PROCEDURE**

We have a Complaints Policy for parents to follow within our Wraparound Policies. These are held in the lever arch file beside the Wraparound desk in the Hall. We also display Ofsted contact details for parents who have any queries or issues regarding Early Years.

## **PARENT HELPERS**



We always welcome any parent/carer wanting to help in Pre-school, it could be to read a story, sing some songs, anything you like! Please see a member of staff if you are interested and can spare the time. If you would like to be a regular helper in Pre-school, you will need to have a DBS (CRB) check. This is part of our Safeguarding Policy for adults who come into contact with children on a regular basis and is a statutory requirement. If you need more details please see a member of staff.

## **EMAIL**

Sending correspondence via email helps us reduce printer ink cost as well as saving paper etc. If you would prefer to receive a hard copy of our correspondence please speak to your key person.

## **PRE-SCHOOL SESSIONS**

Our session begins at 8:45 am and finish at 11:45 am. Please can you ensure you drop off and pick your child up promptly at these times, if by any reason you are late in picking your child up, please let us know by calling the **Pre-school mobile 07887 409641**. If parents are continuously late in picking their child up we will have to consider charging for this to cover staff wages.

## **ON-LINE BANKING - PAYING FOR PRE-SCHOOL SESSIONS**

If you would like to pay for your Pre-school sessions on-line, which will save Wraparound money, please speak to a member of the Wraparound Team.

## **STAY & PLAY – CHARGES**

Stay & Play will continue to run every Tuesday and Thursday is led by Sharon Birdsall.

**Fees : If child is in care of a parent or guardian.**

- Up to and including 1 year olds: **50p**
- 12-23 months: **£1.50**
- 2-4 years: **£2.50**

**Fees: If child is left in the care of wraparound staff.**

- Adult arrives up to 1.30p: **£4**
- Adult arrives up to 2.00pm: **£5**
- Adult arrives up to 2.30pm: **£6**
- Adult collects up to 3.00pm: **£7**

If you have any queries on any of the above, please do not hesitate to speak to your key person or directly to me.

Regards.

Johanne Hodgson  
Wraparound Manager